

Market Harborough U3A (MHU3A) Membership Information

Membership

Membership of Market Harborough U3A (MHU3A) is open to anyone no longer in full-time employment, and costs £15 per calendar year, or £11.50 if you are a full member of another U3A. New members joining after 1st August pay half: £7.50 or £5.75. The Third Age Trust receives £3.50 from every subscription. Benefits include the *Third Age Matters* magazine.

You can join MHU3A (or renew your membership) at one of our monthly meetings by completing a membership/renewal application form and paying your membership by cheque payable to **MHU3A**. Alternatively, you can send your completed application/renewal form and cheque to Janet Bignell, Squirrel's Run, Nutcote, Naseby, Northants NN6 6DG. Please enclose a stamped addressed envelope unless you wish to collect your membership card at the monthly meeting. **Please do not send cash.** If you wish to pay by cash, you will need to join, in person, at a monthly meeting.

As a member, you agree to abide by the aims and principles of the U3A movement; to do nothing that will bring MHU3A or the U3A movement into disrepute; to observe and comply with MHU3A 's policies and procedures; and to notify MHU3A of any changes to your personal information.

Gift Aid

MHU3A is a registered charity (no. 1093302). This means we can claim Gift Aid. Provided you are an UK taxpayer, if you sign the Gift Aid declaration, it will boost your donation by 25% at no cost to you. If you do sign the declaration, please tell us if you change your name or address, wish to cancel your Gift Aid or no longer pay sufficient tax to qualify.

Privacy statement

It is important to read the MHU3A data protection and privacy policy together with this privacy statement. The policy explains in more detail how we treat your personal information and your rights in relation to it. You can find a copy of the policy on our website (www.mhu3a.org.uk). If you do not have access to the internet, please ask Janet Bignell for a paper copy.

We collect the personal information that you provide in the application/renewal form so that we can manage and administer your membership. We will store this information securely, use it to communicate with you as a U3A member, share your information with group leaders and designated committee members on a strictly need to know basis, and send you general information about the Third Age Trust to which MHU3A is affiliated. We will only keep this information for the minimum length of time we may need it, generally twelve months after you leave MHU3A or your membership lapses. If you sign the Gift Aid declaration, we are required by HMRC to keep this information for six complete years from the date your membership ceases.

The legal basis for holding this information is that we have a legitimate interest in doing so as, without it, we could not administer your membership or carry out MHU3A's charitable purpose. We will only collect and store the minimum amount of personal information we need for this purpose.

We will not share this information with anyone outside of MHU3A unless you have consented to receiving the Third Age Matters magazine or for one or more of the reasons specified in our Data Protection and Privacy Policy in the section *Disclosing personal information to third parties*. If you have any concerns about the information we are holding or wish to access it, please contact our Membership Secretary (contact details are on the website and in the newsletter).

Access

If you need help to participate in the activities we offer, you are welcome to bring a companion with you. Your companion can be an adult family member, a friend or an employed carer (though non-members cannot participate in activities). Provided your companion is not an employed carer, they will also be insured under the U3A insurance policy. Employed carers must be covered by their own insurance policy before they can accompany you. For further information, please read the MHU3A access policy on our website (www.mhu3a.org.uk).